


Ref #:		
 Government of Trinidad and Tobago <u>Non – Standard JOB DESCRIPTION</u> CONTRACTUAL POSITION		
JOB TITLE: Breastfeeding Training Coordinator		
JOB SUMMARY:		
<p>The Breastfeeding Training Coordinator will be responsible for promoting breastfeeding through training other healthcare professionals in breastfeeding practices. The incumbent will assist the Manager to coordinate breastfeeding health education sessions throughout Trinidad and Tobago.</p>		
REPORTS TO:	Manager, National Breastfeeding Coordinating Unit	
SUPERVISION GIVEN TO:	N/A	
DUTIES AND RESPONSIBILITIES:		
<ul style="list-style-type: none"> • Assists the Manager in coordinating antenatal and postnatal breastfeeding health sessions at both public and private health facilities. • Trains health professionals in breastfeeding. • Guides health care professionals to achieve certification as a Lactation Consultant. • Assists the Manager in resource planning and preparing budgets as required. • Assists the Manager in coordinating breastfeeding workshops, developing protocols and policies regarding breastfeeding in public and private health facilities, workplaces and public spaces. • Prepares reports as required in a timely manner. • Performs other related duties as guided by the Manager, National Breastfeeding Coordinating Unit. 		

KNOWLEDGE, SKILLS AND ABILITIES	
KNOWLEDGE:	<ul style="list-style-type: none"> • Sound knowledge of principles and practices of infant and young child feeding and its relationship to growth and chronic disease. • Considerable knowledge of protocol procedures. • Knowledge of budget preparation.
SKILLS AND ABILITIES:	<ul style="list-style-type: none"> • Must be self-motivated to complete work in a timely manner to meet deadlines • Excellent communication, presentation and networking skills. • Skill in the use of personal computers. • Proficient in the use of Microsoft Office Suite. • Ability to conduct training sessions in an informative, professional and amicable manner. • Ability to establish and maintain effective working relationships with internal/external partners. • Ability to develop professional relationships in all aspects of the position that result in stable, consistent, reliable and courteous relations when dealing with other stakeholders.
MINIMUM EXPERIENCE AND TRAINING:	
<ul style="list-style-type: none"> • Licensed Midwife • Bachelor of Science (BSc) Degree in Nursing • Minimum of five (5) years experience related to infant and young child feeding • Current full registration with the Nursing Council of Trinidad and Tobago • Minimum three (3) years experience in conducting antenatal and postnatal breastfeeding training to mothers and health care professionals • Certification as a Lactation Consultant or a Diploma in District Health Visiting would be an asset <p style="text-align: center;"><u>OR</u></p> <ul style="list-style-type: none"> • Any equivalent combination of experience and training. 	